2018-19 Community Resilience Innovation Program

Program Guide

For projects commencing from 1 November 2019

Applications open: Now open

Applications close: Midday on Tuesday 23 July 2019

The Community Resilience Innovation Program (CRIP) supports a broad range of community-led projects designed to increase all-hazard disaster preparedness and build community capacity and resilience. CRIP projects are based on collaboration and partnership between local community organisations and emergency management agencies.

This round of the CRIP is fully funded by the New South Wales Government.

CRIP aims to:

- foster ways to effectively engage the local community in creative, community focussed activities that build local capacity and capability for disaster resilience
- develop effective partnerships and build networks between local community organisations, councils, businesses and emergency services agencies
- share knowledge and lessons learnt about approaches and models through project evaluation
- support initiatives that can be integrated into current business and maintained in the longer term

Projects supported through the CRIP are designed to respond to the specific needs and characteristics of the community. Projects may involve the entire community or be tailored to the needs of particular groups, such as people identified as more vulnerable to disaster events.

A focus of CRIP is capturing lessons learned about new ways of working, what works and what could be done differently, so that successful projects can be replicated in other communities. For this reason project evaluation must be embedded within the project from inception to completion.

Projects should be completed within 12 - 24 months.

CRIP has a limited budget and not all applications can be funded.

NSW State Level Emergency Risk Assessment

CRIP is consistent with the [NSW State Level Emergency Risk Assessment](#) which has identified 10 priorities, including 'coordinated approach to community engagement for emergency risks'.

National Strategy for Disaster Resilience

Projects should provide outcomes consistent with the [National Strategy for Disaster Resilience](#). The National Strategy for Disaster Resilience priorities are:

- lead change and coordinate effort
- understand risks
- communicate with and educate people about risks
- partner with those who effect change
- empower individuals and communities to exercise choice and take responsibility
- reduce risks in the built environment
- support capabilities for disaster resilience

National Strategy for Disaster Resilience Community Engagement Framework

The [National Strategy for Disaster Resilience Community Engagement Framework](#) provides guidance to those working in emergency management. Applicants should use the Framework as a basis for designing community engagement strategies for their project.

Who can apply

- non-government organisations including not-for-profit organisations and local community groups
- local councils
- government agencies with emergency management responsibilities
- unincorporated community groups auspiced by an organisation that is eligible to apply in their own right
- local units/brigades of an emergency service through their parent agency

Applicants **who are not** a government emergency management agency are required to provide a letter of endorsement with their application from a government agency with emergency management responsibilities.

Not eligible for funding

- for-profit organisations, including small business
- applications that seek support for supplementing, increasing or continuing ongoing service delivery, or for funding the core business of the organisation
- applications that request recurrent/ongoing program funding
- projects that duplicate existing services
- applications that seek funding for work already undertaken or that will commence before funding decisions are made
- applications that seek funding for projects which produce commercial outputs

Selection criteria

Projects will be assessed on the extent they demonstrate:

1. Program aims and objectives

- how the project supports an innovative approach to strengthening disaster resilience
- clear demonstration of the community benefit
- collaborative partnerships in the development and implementation of the project
- new or stronger networks between the community and the emergency management sector
- effective engagement of the community in the project
- outcomes that are sustainable, and the project can be replicated in other communities
- research evidence that supports the project need, and the proposed delivery approach

2. Capacity and capability to deliver the project

- a detailed budget that demonstrates value for money and effective use of project funds to achieve program outputs and outcomes
- robust tasks that are achievable within project timeframes, using appropriate resources

3. Effective project evaluation

- embedded quality evaluation from project inception to completion including consideration of one or more of the following - process, outcome and impact evaluations
- effective strategies for communicating project findings and lessons learnt

Information for applicants

Applications are accepted from one organisation, acting as the lead agency. The applicant will be the primary point of contact and must be willing and able to enter into a funding agreement.

The applicant must include the details of all organisations that are partners on the project, including contact person name, title, email address and phone number.

When planning the project, please allow adequate time for recruitment, procurement, community consultation and other start up activities.

The project starting date is expected to be within three months of execution of the funding agreement.

CRIP does not support the regular activities of an organisation.

Applicants must provide a letter of support for EACH partner organisation.

Applicants may be required to provide a copy of their Constitution, Charter or Article of Incorporation.

Additional information may be attached. For example, a financial statement, or reports/summaries of previous projects undertaken. If the attachment is a large report please include only the relevant sections.

Applications must be authorised by a Senior Officer with the appropriate delegation.

Late applications or applications not supplying mandatory documents will not be accepted.

Funding decisions

The Office of Emergency Management staff make an initial assessment of applications against the criteria. Clarification may be sought from applicants and supporting information may be requested. Advice may be sought from independent experts.

An expert advisory panel will assess the applications and make recommendations to the Minister. Applicants receive written advice of the decision.

The list of approved projects is published on the Emergency NSW website.

Conditions of Funding

After grants are offered applicants may be required to provide further details before an agreement is signed.

The funding agreement is based on the information contained in the application, including any additional information provided. Grant recipients will provide quarterly progress reports and a final report of the project.

Failure to provide reports may affect an organisation's eligibility for future funding through the Natural Disaster Resilience Program. Funding is paid in two or three instalments, depending on the project value. Any unspent monies must be returned to the Office of Emergency Management.

Further assistance with preparing your application

Applicants are encouraged to contact Mandy Moore, Senior Manager Resilience and Engagement via email at mandy.moore@justice.nsw.gov.au or on (02) 9212 9241 when scoping and developing their applications.

For further information and technical queries relating to the application form and enQuire please contact the Office of Emergency Management Grants Unit via email at OEMCRIP@justice.nsw.gov.au or (02) 9212 9251.

For full details of the National Strategy for Disaster Resilience, NSW State Level Emergency Risk Assessment, National Strategy for Disaster Resilience Community Engagement Framework, and Get Ready go to the Emergency NSW website.